

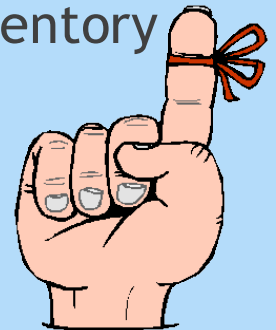


How to add Immunizations given today- *Real Time*

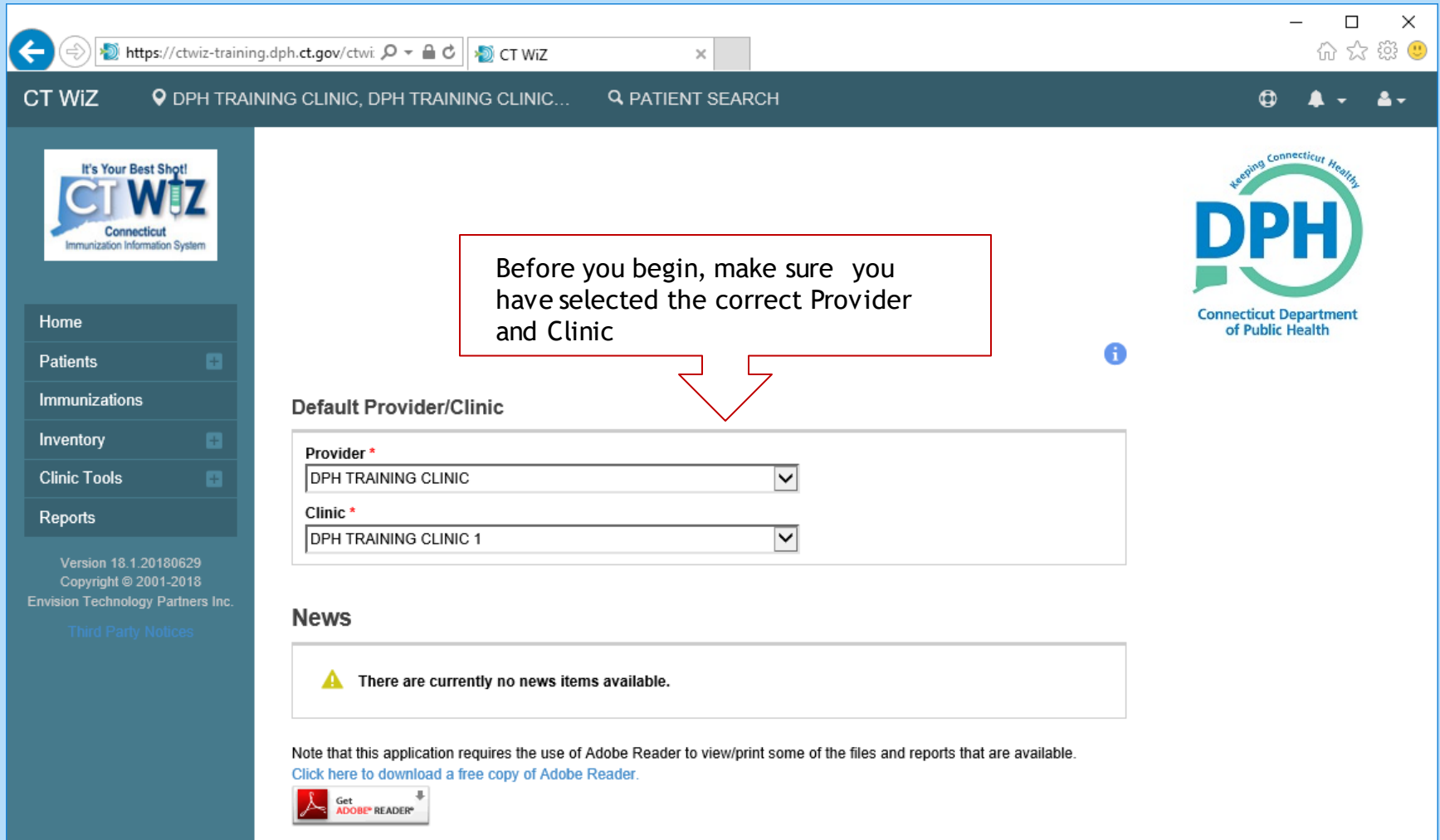
Adding Immunizations in Real Time

Please remember:

- Entering vaccines through this screen **WILL** deduct from your on-hand inventory.
- This option should only be used for direct entry clinics. HL7 clinics will not have this option.
- The vaccination date documented should be the actual date given to the patient, not the date you are entering it in CT WiZ. This is important for reconciling your inventory later on.



Home Screen - Begin Here



The screenshot shows the CT WIZ Home Screen in a web browser. The browser address bar shows the URL <https://ctwiz-training.dph.ct.gov/ctwiz>. The page header includes the CT WIZ logo, a location pin icon, the text "DPH TRAINING CLINIC, DPH TRAINING CLINIC...", and a search icon with the text "PATIENT SEARCH". The left sidebar contains a menu with the following items: Home, Patients (+), Immunizations, Inventory (+), Clinic Tools (+), and Reports. Below the menu, the version "Version 18.1.20180629", copyright "Copyright © 2001-2018", and "Envision Technology Partners Inc." are listed, along with a link to "Third Party Notices". The main content area features a large red-bordered box with the text "Before you begin, make sure you have selected the correct Provider and Clinic", with a red arrow pointing down to the "Default Provider/Clinic" section. This section contains two dropdown menus: "Provider *" with "DPH TRAINING CLINIC" selected, and "Clinic *" with "DPH TRAINING CLINIC 1" selected. Below this is a "News" section with a yellow warning icon and the text "There are currently no news items available." At the bottom, a note states: "Note that this application requires the use of Adobe Reader to view/print some of the files and reports that are available. Click here to download a free copy of Adobe Reader." Below the note is a small Adobe Reader logo with the text "Get ADOBE® READER®".

Before you begin, make sure you have selected the correct Provider and Clinic

Default Provider/Clinic

Provider *
DPH TRAINING CLINIC

Clinic *
DPH TRAINING CLINIC 1

News

⚠ There are currently no news items available.


Note that this application requires the use of Adobe Reader to view/print some of the files and reports that are available.
[Click here to download a free copy of Adobe Reader.](#)

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Start by searching for the patient

← → <https://ctwiz-training.dph.ct.gov/ctwi> CT WIZ

CT WIZ DPH TRAINING CLINIC, DPH TRAINING CLINIC... PATIENT SEARCH


It's Your Best Shot!
CT WIZ
Connecticut
Immunization Information System

Home
Patients
Search
Demographics
Local IDs
Programs
Notes
Precautions/
Contraindications
Events
Duplicates
Immunizations
Inventory
Clinic Tools
Reports

Click Search

OR


Click on Patient Search

Default Provider/Clinic


Provider *
DPH TRAINING CLINIC

Clinic *
DPH TRAINING CLINIC 1

News

 There are currently no news items available.

Note that this application requires the use of Adobe Reader to view/print some of the files and reports that are available.
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To get to the Search screen, click in one of the places shown here.

Conducting a Search

CT WIZ DPH TRAINING CLINIC, DPH TRAINING CLINIC 1, 7777 PATIENT SEARCH

Patient Search Links

Search Criteria

Patient ID	Identifier Type	Identifier Value		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Last Name	First Name	Middle Name	DOB	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>
<input type="button" value="Previous Criteria"/>			<input type="button" value="Clear"/>	<input type="button" value="Search"/>

Info: To minimize the creation of duplicates and aid in the identification of existing duplicates, please initially search for your patient using the first two letters of the first and last name and the date of birth. If a duplicate is found, please notify the helpdesk.

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Third Party Notices

Once you are on the Patient Search screen:

- Enter your search criteria.
- Click on the Search button to find any matching patients.


Possible search criteria:

- First 2 letters of first and last names (John Smith = Jo & Sm)
- Patient ID
- Patient date of birth
- Other identifier (see Identifier Type drop down)

You may have to perform searches a few different ways to find results. Using less characters will give you a larger result, which could be helpful if the patient has a hyphenated last name or a misspelling. You want to make sure you thoroughly search for patients to avoid creating duplicate patients.

Getting to a Patient's Immunization Home Page

CT WIZ
DPH TRAINING CLINIC, DPH TRAINING CLINIC 1, 7777
PATIENT SEARCH



Home
Patients
Search
Demographics
Local IDs
Programs
Notes
Precautions/Contraindications
Events
Duplicates
Immunizations
Inventory
Clinic Tools
Reports

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[Third Party Notices](#)

Patient Search

Links

Search Criteria

Patient ID	Identifier Type	Identifier Value
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	Middle Name
<input type="text" value="BUNNY"/>	<input type="text" value="BEN"/>	<input type="text"/>
DOB	Gender	
<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>	

Previous Criteria
Clear
Search

Search Results - 1 record(s)

ID	Name	Gender	DOB	Action
850430	BUNNY, BENJAMIN 182 ELM STREET ST HARTFORD, CT 06108	M	01/15/2018	? Demographics

You may add a new patient by clicking the 'New Patient' button.

Demographics
Immunizations
Duplicates
Events
Local IDs
Notes
Outreach
Precautions / Contraindications
Programs

Once you find the correct patient, click the down arrow next to Demographics and click Immunizations.

Adding Immunizations in Real Time

INFLUENZA, SUSANDRA ID: 896201 DOB: 04/01/2014 AGE: 5Y 11M 22D GENDER: F + Precautions / Contraindications ARE specified

Immunizations Home [Learn More](#)

View Links Select Action

Add Vaccines
Administer Vaccines
Add History

+ Precautions / Contraindications ARE specified

DOB: 04/01/2014 Age: 5Y 11M 22D History of Varicella? LABORATORY EVIDENCE OF IMMUNITY OR CONFIRMATION OF VARICELLA DISEASE Date of Varicella: 05/01/2014

☐ Recommended Immunizations for today, 3/23/2020 (5Y 11M 22D)

Vaccine
Hep B, ped/adol
Polio-IPV

Please do not rely solely on the Recommender to forecast immunizations. Utilize clinical judgment and consult both the ACIP recommended immunization schedules and the CDC Pink Book @ <http://www.cdc.gov/vaccines/pubs/pinkbook/index.html#chapters>

Vaccine	Dose	Date	Age	Clinic	
DTaP / TD / Tdap					
DTaP	1	03/20/2020	5Y 11M 19D	C1001P1001	? Update
DTaP	!	03/23/2020	5Y 11M 22D	C1001P1001	? Update
Pneumococcal					
PCV13		03/23/2020	5Y 11M 22D	C1001P1001	? Update
Hep A					
Hep A, ped/adol, 2D	1	03/23/2020	5Y 11M 22D	C1001P1001	? Update
MMR					
MMR	1	03/23/2020	5Y 11M 22D	C0000PR	H ? Update

☐ Auto-Populate Add Vaccines Screen

Click the down arrow next to Select Action and select Add Vaccines.

Please keep in mind depending on your connection to CT WiZ (Direct Entry or HL7), your action dropdown will differ.

If you will be administering all recommended vaccines, you can check the auto-populate box. If not, you can individually select vaccines on the next screen.

Adding Immunizations in Real Time

INFLUENZA, SUSAN ID: 896187 DOB: 04/01/2014 AGE: 5Y 11M 22D GENDER: F

Immunizations [Learn More](#) Cancel Links Create And Administer

Add

Precautions / Contraindications

Clinic * 1 CVP TRAINING REGION 3 3 ☐ Do not set this clinic as the 'default clinic' for this patient

Vacc Date * 2 03/23/2020 **Prescribed By**

Patient is VFC eligible Display All Vaccines Clear Vaccines

Vaccine	VIS/Publication	On-Hand	If Vaccine Refused, Reason
HEP A, PED/ADOL, 2D 4	Select VIS	✓	6
FLU MDCK QUAD W/PRES INJ	Select VIS	✓	
		5	

1. Confirm you are in the correct clinic.
2. Enter the **Vaccination Date**. If this is the current date, you can double click in the field. This will go on the patient's record, so make sure you are entering the correct date.
3. If you do not want to be the default clinic for the patient, check the "Do not set..." box.
4. If you checked the auto-populate box on the previous screen, the vaccines will be prefilled. If not, click the down arrow and select the vaccine(s) that you will be administering. Please refer to the "Supplied by" document located on our website to select the correct vaccine.
5. If you have the vaccine in your **On-Hand inventory**, you will have a green check. If you do not have it, a red x will appear. You should not administer if there is no inventory.
6. If you have a vaccine refusal, please refer to "Adding a Vaccine Refusal."
7. If all fields are filled in, click Create and Administer.

Remember- The patient file you are in will always be displayed in the top banner of the screen.

Administer the Immunization

INFLUENZA, SUSAN ID: 896187 DOB: 04/01/2014 AGE: 5Y 11M 22D GENDER: F

Immunizations [Learn More](#) Cancel Update

Administer

2 Patient is VFC eligible **1** Vaccination Time 03:01 PM (HH:MM A/P)

3 Administered By * USER21, TEST (-)

4 Refusal Reason *

5 Vaccine Hep A, ped/adol, 2D USER21, TEST (-) Mfg | Lot | Exp Date (MM/DD/YY) | Funding Src | Inv Loc | NDC | Brand * (I) SKB | C9845938 | 05/20/20 | BLENDED PUBLIC CVP | 1001R | 58160-0825 HAVRIX (0. ▾

6 Body Site * LD Route * INTRAMUSCULAR Dosage 0.50 Refusal Reason

7 Did not Admin ☐ Delete ☐

VFC:VFC Eligible - Medicaid/Medicaid Managed Care

1. Enter the actual **Vaccination Time**. If it is the current time, you can double click in the field.
2. If the patient is VFC eligible, it will show on this screen. This information is pulled from the Demographics screen, so it is crucial this is verified at each immunization visit.
3. Select the **Administered By** in the drop down. If a name is missing, please visit our website and submit a help desk ticket.
4. If you had a vaccine refusal, the refusal information will carry over to this screen.
5. Select the correct vaccine you are administering from the drop down. This inventory is pulled directly from your on-hand inventory screen.
6. When you select a vaccine, the body site, route, and dosage automatically prefill (you can change these if they are different).
7. If you did not administer the vaccine, or need to delete the vaccine, check the appropriate box.
8. Once all information is complete, click **Update**. All administered vaccine(s) appear on the patient's Immunization Home screen.